



OFFICE OF THE SECRETARY OF DEFENSE
3200 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

26 July 2018

MEMORANDUM FOR COGNIZANT AUTHORITY SPECIAL ACCESS PROGRAM
CENTRAL OFFICES (CA SAPCOs)

SUBJECT: Clarifying Guidance for Granting Access to Special Access Programs

References: (a) DoDM 5205.07, Volume 2, "Special Access Program Security Manual: Personnel Security", November 24, 2015
(b) OUSD(I) Policy Memorandum, "Extension of Periodic Investigation Timelines to Address Background Investigation Backlog", January 17, 2017
(c) Deputy Secretary of Defense Memorandum, "Personnel Security Investigations Backlog and Impacts", November 14, 2016
(d) Director of National Intelligence, "Personnel Security Investigations Backlog and Impacts", December 10, 2016
(e) Defense Security Service, "Notice of Six-Year Submission Window for Contractor Periodic Reinvestigations (PR)", January 6, 2017
(f) OUSD(I) Policy Memorandum, "Personnel Security Clearances in Industry", December 7, 2016
(g) DoD SAPCO Memorandum: "Temporary Periodicity and Clearance Submission Implementation Guidance for Special Access Programs", dated February 10, 2017 (SAP)

1. This policy memorandum offers clarifying guidance to references (a) and (g). Reference (a) Enclosure 3, para e. 2. (1) and (2) defines personnel security requirements for SAP access. The requirements include:
 - a. Current investigative scope within 5 years,
 - b. No potentially disqualifying information, and
 - c. Periodic reinvestigation reflects a "submitted" date in the DoD system of record (JPAS or JVS) within 5 years of the closed date of the last completed investigation.
2. Effective upon signature of this policy memorandum, the following updated requirements supersede and rescind the previous requirements of reference (a):
 - a. Current investigative scope within **6 years**,
 - b. No potentially disqualifying information, and
 - c. Periodic reinvestigation reflects "**PSQ Submitted**" date in the DoD system of record within **6 years** of the closed date of the last completed investigation, or
 - d. If the nominee submitted a new PSQ, and the DoD system of record does not reflect the PSQ submission date, a printed copy of the e-QIP signature page may be accepted by cognizant PSO to validate submission was completed within **6 years** of the closed date of the last completed investigation.
 - e. If the nominee meets the above standards for a current investigation, a Letter of Compelling Need is not required.

3. Individuals currently accessed to SAP information will not be denied access to SAP facilities or SAP information based solely upon an investigation date greater than 6 years.
4. Please ensure this memorandum receives the widest dissemination. My primary point of contact regarding this policy memorandum is Mr. Paul Kieschnick at (703) 697-1282.



John P. Horner
Major General, USAF
Director, Special Access Program
Central Office

- cc: 1. OUSD(I) Security Policy
2. DSS
3. OUSD(I) SAPCO
4. OUSD(P) SAPCO